***SCHOOL HEADER HERE***

***DATE HERE***

Dear Parents/ Carers,

On ***DATE***, ***EVENT NAME*** commences in the UK and we’d like you and your child, along with other pupils and staff from our school, to be involved. As a school we’re planning an exciting ***WEEK/ DAY*** of events and activities, one of which is the ‘Gadget Shop’.

Our ‘Gadget Shop’ is an exciting stall, home to the most interesting items this side of the moon. It is jam packed with gismos, toys, games and gadgets, all aiming to promote a practical awareness of learning in the real world. What’s more, our pupils and teachers will be developing their entrepreneurial skills by running the stall from within our school community.

The stall will take place ***WHEN***. Pupils will be able to access the stall from ***WHERE*** and will be asked to keep their purchases safe and unopened until they leave school at the end of the day. This way, they can share their amazing gismos, toys, games and gadgets with you (and complete any practical activities) once safely back at home.

The gadgets on the stall range from ***PRICE*** and we’ve set a spending limit for each child for the week of ***AMOUNT (e.g., £4)***. Should your child wish to buy an item from our school stall, please ensure all monies are ***BROUGHT TO SCHOOL IN A SMALL ENVELOPE WITH YOUR CHILD’S NAME AND CLASS CLEARLY LABELLED / ADDED TO PAYMENT SYSTEM NAME***.

Once again, thank you for you’re on going support to our school. It’s only with your help that we can continue to provide and excellent education for your child.

Kind Regards,

***SUBJECT LEADER NAME***